

# January

## State Auditor's Office Processing Calendar

Last Modified December 01, 2020

Maintenance ■  
Limited Payroll ■  
UMB ■  
Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					<b>1 STATE HOLIDAY</b> 6:30am-10pm Payroll Available ESS/MSS available on holidays 6:30am-10pm WOLFS available <b>NO WOLFS RUN</b>	<b>2</b> <b>WOLFS UNAVAILABLE</b>
<b>3</b> <b>WOLFS UNAVAILABLE</b>	4	5	6	7	<b>8</b> Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm <b>MAINTENANCE</b> <b>NO WOLFS RUN</b>	<b>9</b> Payroll, ESS, MSS unavailable WOLFS unavailable <b>MAINTENANCE</b> <b>WOLFS UNAVAILABLE</b>
<b>10</b> Payroll, ESS, MSS unavailable WOLFS unavailable <b>MAINTENANCE</b>	11	12	13	14	15	16
<b>17</b>	<b>18 STATE HOLIDAY</b> 6:30am-10pm Payroll Available ESS/MSS available on holidays 6:30am-10pm WOLFS available <b>NO WOLFS RUN</b>	<b>19</b> 5p Final Transactions Due to ASI/HRD, EGI, SAO <b>UMB PAYMENTS DUE 12PM</b>	<b>20</b> 5pm A&I/HRD approvals done	<b>21</b> Agency day to finish transactions <b>PAYROLL INTERFACES DUE 1PM</b>	<b>22</b> Payroll available until 12pm Contact SAO if TADJs process for employees with garnishments <b>W2 PDF 12PM &amp; PAYROLL RUN</b>	<b>23</b> Limited Payroll availability Limited ESS/MSS availability <b>LIMITED PAYROLL</b>
<b>24</b> Limited Payroll availability Limited ESS/MSS availability <b>LIMITED PAYROLL</b>	<b>25</b> Limited Payroll availability Limited ESS/MSS availability <b>LIMITED PAYROLL</b>	<b>26</b> Limited Payroll availability Limited ESS/MSS availability <b>LIMITED PAYROLL</b>	27	28	<b>29</b> 6:30am-5pm WOLFS available <b>WOLFS RUN &amp; MONTHLY 5PM</b>	<b>30</b> <b>WOLFS UNAVAILABLE</b>
<b>31</b> <b>WOLFS UNAVAILABLE</b>						

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.  
 HRM Payroll will be available from 6:30am to 8:00pm each day, including Holidays, unless otherwise noted.  
 Employee Self Service (ESS) and Manager Self Service (MSS) will be available 24 hours a day unless otherwise noted.

WOLFS will be available from 6:30am to 6:30pm and will run every business day (M-F) unless otherwise noted. On weekends and Holidays WOLFS is available from 6:30am to 10:00pm unless otherwise noted.  
 WOLFS warrants will be available for pickup at 11:00am the business day after the WOLFS Run.  
 WOLFS interfaces will be processed between 6:00am and 3:00pm unless otherwise noted.

# February

## State Auditor's Office Processing Calendar

Last Modified December 01, 2020

Maintenance ■  
Limited Payroll ■  
UMB ■  
Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12 Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm	13 Payroll, ESS, MSS unavailable WOLFS unavailable
					<b>MAINTENANCE NO WOLFS RUN</b>	<b>MAINTENANCE WOLFS UNAVAILABLE</b>
14 Payroll, ESS, MSS unavailable WOLFS unavailable	15 <b>STATE HOLIDAY</b> 6:30am-10pm Payroll Available ESS/MSS available on holidays 6:30am-10pm WOLFS available	16	17 5pm A&I/HRD approvals done 5p Final Transactions Due to A&I/HRD, EGI, SAO	18 Agency day to finish transactions	19 Payroll available until 5pm Contact SAO if TADJs process for employees with garnishments	20 Limited Payroll availability Limited ESS/MSS availability
<b>MAINTENANCE</b>	<b>NO WOLFS RUN</b>		<b>UMB PAYMENTS DUE 12PM</b>	<b>PAYROLL INTERFACES DUE 1PM</b>	<b>PAYROLL RUN</b>	<b>LIMITED PAYROLL</b>
21 Limited Payroll availability Limited ESS/MSS availability	22 Limited Payroll availability Limited ESS/MSS availability	23 Limited Payroll availability Limited ESS/MSS availability	24	25	26 6:30am-5pm WOLFS available	27
<b>LIMITED PAYROLL</b>	<b>LIMITED PAYROLL</b>	<b>LIMITED PAYROLL</b>			<b>WOLFS RUN &amp; MONTHLY 5PM</b>	<b>WOLFS UNAVAILABLE</b>
28 <b>WOLFS UNAVAILABLE</b>						

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.

HRM Payroll will be available from 6:30am to 8:00pm each day, including Holidays, unless otherwise noted.

Employee Self Service (ESS) and Manager Self Service (MSS) will be available 24 hours a day unless otherwise noted.

WOLFS will be available from 6:30am to 6:30pm and will run every business day (M-F) unless otherwise noted. On weekends and Holidays WOLFS is available from 6:30am to 10:00pm unless otherwise noted.

WOLFS warrants will be available for pickup at 11:00am the business day after the WOLFS Run.

WOLFS interfaces will be processed between 6:00am and 3:00pm unless otherwise noted.

# March

## State Auditor's Office Processing Calendar

Last Modified December 01, 2020

Maintenance ■  
Limited Payroll ■  
UMB ■  
Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12 Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm	13 Payroll, ESS, MSS unavailable WOLFS unavailable
					<b>MAINTENANCE NO WOLFS RUN</b>	<b>MAINTENANCE WOLFS UNAVAILABLE</b>
14 Payroll, ESS, MSS unavailable WOLFS unavailable	15	16	17 5p Final Transactions Due to A&I/HRD, EGI, SAO	18	19	20
<b>MAINTENANCE</b>			<b>UMB PAYMENTS DUE 12PM</b>			
21	22 5pm A&I/HRD approvals done	23 Agency day to finish transactions	24 Payroll available until 5pm Contact SAO if TADJs process for employees with garnishments	25 Limited Payroll availability Limited ESS/MSS availability	26 Limited Payroll availability Limited ESS/MSS availability	27 Limited Payroll availability Limited ESS/MSS availability
		<b>PAYROLL INTERFACES DUE 1PM</b>	<b>PAYROLL RUN</b>	<b>LIMITED PAYROLL</b>	<b>LIMITED PAYROLL</b>	<b>LIMITED PAYROLL</b>
28 Limited Payroll availability Limited ESS/MSS availability	29	30	31			
<b>LIMITED PAYROLL</b>						

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.

HRM Payroll will be available from 6:30am to 8:00pm each day, including Holidays, unless otherwise noted.

Employee Self Service (ESS) and Manager Self Service (MSS) will be available 24 hours a day unless otherwise noted.

WOLFS will be available from 6:30am to 6:30pm and will run every business day (M-F) unless otherwise noted. On weekends and Holidays WOLFS is available from 6:30am to 10:00pm unless otherwise noted.

WOLFS warrants will be available for pickup at 11:00am the business day after the WOLFS Run.

WOLFS interfaces will be processed between 6:00am and 3:00pm unless otherwise noted.

# April

## State Auditor's Office Processing Calendar

Last Modified December 01, 2020

Maintenance ■  
 Limited Payroll ■  
 UMB ■  
 Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9 Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm	10 Payroll, ESS, MSS unavailable WOLFS unavailable
					<b>MAINTENANCE NO WOLFS RUN</b>	<b>MAINTENANCE WOLFS UNAVAILABLE</b>
11 Payroll, ESS, MSS unavailable WOLFS unavailable	12	13	14	15	16	17
<b>MAINTENANCE</b>						
18	19 5p Final Transactions Due to A&I/HRD, EGI, SAO	20	21 5pm A&I/HRD approvals done	22 Agency day to finish transactions	23 Payroll available until 5pm Contact SAO if TADJs process for employees with garnishments	24 Limited Payroll availability Limited ESS/MSS availability
	<b>UMB PAYMENTS DUE 12PM</b>			<b>PAYROLL INTERFACES DUE 1PM</b>	<b>PAYROLL RUN</b>	<b>LIMITED PAYROLL</b>
25 Limited Payroll availability Limited ESS/MSS availability	26 Limited Payroll availability Limited ESS/MSS availability	27 Limited Payroll availability Limited ESS/MSS availability	28	29	30	
<b>LIMITED PAYROLL</b>	<b>LIMITED PAYROLL</b>	<b>LIMITED PAYROLL</b>				

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.

HRM Payroll will be available from 6:30am to 8:00pm each day, including Holidays, unless otherwise noted.

Employee Self Service (ESS) and Manager Self Service (MSS) will be available 24 hours a day unless otherwise noted.

WOLFS will be available from 6:30am to 6:30pm and will run every business day (M-F) unless otherwise noted. On weekends and Holidays WOLFS is available from 6:30am to 10:00pm unless otherwise noted.

WOLFS warrants will be available for pickup at 11:00am the business day after the WOLFS Run.

WOLFS interfaces will be processed between 6:00am and 3:00pm unless otherwise noted.

# May

## State Auditor's Office Processing Calendar

Last Modified December 01, 2020

Maintenance ■  
 Limited Payroll ■  
 UMB ■  
 Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 <b>WOLFS UNAVAILABLE</b>
2	3	4	5	6	7	8
9	10	11	12	13	14 Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm <b>MAINTENANCE NO WOLFS RUN</b>	15 Payroll, ESS, MSS unavailable WOLFS unavailable <b>MAINTENANCE WOLFS UNAVAILABLE</b>
16 Payroll, ESS, MSS unavailable WOLFS unavailable <b>MAINTENANCE</b>	17 5p Final Transactions Due to A&I/HRD, EGI, SAO <b>UMB PAYMENTS DUE 12PM</b>	18	19 5pm A&I/HRD approvals done	20 Agency day to finish transactions <b>PAYROLL INTERFACES DUE 1PM</b>	21 Payroll available until 5pm Contact SAO if TADJs process for employees with garnishments <b>PAYROLL RUN</b>	22 Limited Payroll availability Limited ESS/MSS availability <b>LIMITED PAYROLL</b>
23 Limited Payroll availability Limited ESS/MSS availability <b>LIMITED PAYROLL</b>	24 Limited Payroll availability Limited ESS/MSS availability <b>LIMITED PAYROLL</b>	25 Limited Payroll availability Limited ESS/MSS availability <b>LIMITED PAYROLL</b>	26	27	28	29 <b>WOLFS UNAVAILABLE</b>
30 <b>WOLFS UNAVAILABLE</b>	31 <b>STATE HOLIDAY</b> 6:30am-10pm Payroll Available ESS/MSS available on holidays 6:30am-10pm WOLFS available <b>NO WOLFS RUN</b>					

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.

HRM Payroll will be available from 6:30am to 8:00pm each day, including Holidays, unless otherwise noted.

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WOLFS will be available from 6:30am to 6:30pm and will run every business day (M-F) unless otherwise noted. On weekends and Holidays WOLFS is available from 6:30am to 10:00pm unless otherwise noted.

WOLFS warrants will be available for pickup at 11:00am the business day after the WOLFS Run.

WOLFS interfaces will be processed between 6:00am and 3:00pm unless otherwise noted.

# June

## State Auditor's Office Processing Calendar

Last Modified December 01, 2020

Maintenance ■  
Limited Payroll ■  
UMB ■  
Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11 Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm	12 Payroll, ESS, MSS unavailable WOLFS unavailable
					<b>MAINTENANCE NO WOLFS RUN</b>	<b>MAINTENANCE WOLFS UNAVAILABLE</b>
13 Payroll, ESS, MSS unavailable WOLFS unavailable	14	15	16	17 5p Final Transactions Due to A&I/HRD, EGI, SAO	18	19
<b>MAINTENANCE WOLFS UNAVAILABLE</b>				<b>UMB PAYMENTS DUE 12PM</b>		
20	21 5pm A&I/HRD approvals done	22 Agency day to finish transactions	23 Payroll available until 5pm Contact SAO if TADJs process for employees with garnishments	24 Limited Payroll availability Limited ESS/MSS availability	25 Limited Payroll availability Limited ESS/MSS availability	26 Limited Payroll availability Limited ESS/MSS availability
		<b>PAYROLL INTERFACES DUE 1PM</b>	<b>PAYROLL RUN</b>	<b>LIMITED PAYROLL</b>	<b>LIMITED PAYROLL</b>	<b>LIMITED PAYROLL</b>
27 Limited Payroll availability Limited ESS/MSS availability	28	29	30			
<b>LIMITED PAYROLL</b>			<b>WOLFS DOWN @ 3PM</b>			

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WOLFS will be available from 6:30am to 6:30pm and will run every business day (M-F) unless otherwise noted. On weekends and Holidays WOLFS is available from 6:30am to 10:00pm unless otherwise noted.

WOLFS warrants will be available for pickup at 11:00am the business day after the WOLFS Run.

WOLFS interfaces will be processed between 6:00am and 3:00pm unless otherwise noted.

# July

## State Auditor's Office Processing Calendar

Last Modified December 01, 2020

Maintenance ■  
Limited Payroll ■  
UMB ■  
Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 <b>STATE HOLIDAY</b> 6:30am-10pm Payroll Available ESS/MSS available on holidays 6:30am-10pm WOLFS available <b>NO WOLFS RUN</b>	6	7	8	9 Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm <b>MAINTENANCE NO WOLFS RUN</b>	10 Payroll, ESS, MSS unavailable WOLFS unavailable <b>MAINTENANCE WOLFS UNAVAILABLE</b>
11 Payroll, ESS, MSS unavailable WOLFS unavailable <b>MAINTENANCE WOLFS UNAVAILABLE</b>	12	13	14	15	16	17 <b>ANNUAL FISCAL YEAR CLOSE</b> <b>WOLFS UNAVAILABLE</b>
18 <b>ANNUAL FISCAL YEAR CLOSE</b> <b>WOLFS UNAVAILABLE</b>	19 <b>ANNUAL FISCAL YEAR CLOSE</b> <b>WOLFS UNAVAILABLE</b>	20 5p Final Transactions Due to A&I/HRD, EGI, SAO <b>UMB PAYMENTS DUE 12PM</b>	21 5pm A&I/HRD approvals done	22 Agency day to finish transactions <b>PAYROLL INTERFACES DUE 1PM</b>	23 Payroll available until 5pm Contact SAO if TADJs process for employees with garnishments <b>PAYROLL RUN</b>	24
25 Limited Payroll availability Limited ESS/MSS availability <b>LIMITED PAYROLL</b>	26 Limited Payroll availability Limited ESS/MSS availability <b>LIMITED PAYROLL</b>	27 Limited Payroll availability Limited ESS/MSS availability <b>LIMITED PAYROLL</b>	28	29	30	31

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.

HRM Payroll will be available from 6:30am to 8:00pm each day, including Holidays, unless otherwise noted.

Employee Self Service (ESS) and Manager Self Service (MSS) will be available 24 hours a day unless otherwise noted.

WOLFS will be available from 6:30am to 6:30pm and will run every business day (M-F) unless otherwise noted. On weekends and Holidays WOLFS is available from 6:30am to 10:00pm unless otherwise noted.

WOLFS warrants will be available for pickup at 11:00am the business day after the WOLFS Run.

WOLFS interfaces will be processed between 6:00am and 3:00pm unless otherwise noted.

# August

## State Auditor's Office Processing Calendar

Last Modified December 01, 2020

Maintenance ■  
Limited Payroll ■  
UMB ■  
Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13 Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm	14 Payroll, ESS, MSS unavailable WOLFS unavailable
					<b>MAINTENANCE NO WOLFS RUN</b>	<b>MAINTENANCE WOLFS UNAVAILABLE</b>
15 Payroll, ESS, MSS unavailable WOLFS unavailable	16	17 5p Final Transactions Due to A&I/HRD, EGI, SAO	18	19	20 5pm A&I/HRD approvals done	21
<b>MAINTENANCE WOLFS UNAVAILABLE</b>		<b>UMB PAYMENTS DUE 12PM</b>				
22	23 Agency day to finish transactions	24 Payroll available until 5pm Contact SAO if TADJs process for employees with garnishments	25 Limited Payroll availability Limited ESS/MSS availability	26 Limited Payroll availability Limited ESS/MSS availability	27	28
	<b>PAYROLL INTERFACES DUE 1PM</b>	<b>PAYROLL RUN</b>	<b>LIMITED PAYROLL</b>	<b>LIMITED PAYROLL</b>		
29	30	31				

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.

HRM Payroll will be available from 6:30am to 8:00pm each day, including Holidays, unless otherwise noted.

Employee Self Service (ESS) and Manager Self Service (MSS) will be available 24 hours a day unless otherwise noted.

WOLFS will be available from 6:30am to 6:30pm and will run every business day (M-F) unless otherwise noted. On weekends and Holidays WOLFS is available from 6:30am to 10:00pm unless otherwise noted.

WOLFS warrants will be available for pickup at 11:00am the business day after the WOLFS Run.

WOLFS interfaces will be processed between 6:00am and 3:00pm unless otherwise noted.



# September Processing Calendar

## State Auditor's Office

Last Modified December 01, 2020

Maintenance ■  
 Limited Payroll ■  
 UMB ■  
 Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 <div>STATE HOLIDAY</div> <div>6:30am-10pm Payroll Available</div> <div>ESS/MSS available on holidays</div> <div>6:30am-10pm WOLFS available</div> <div>NO WOLFS RUN</div>	7	8	9	10 <div>Payroll available until 5pm</div> <div>ESS/MSS available until 5pm</div> <div>WOLFS available until 5pm</div> <div>MAINTENANCE</div> <div>NO WOLFS RUN</div>	11 <div>Payroll, ESS, MSS unavailable</div> <div>WOLFS unavailable</div> <div>MAINTENANCE</div> <div>WOLFS UNAVAILABLE</div>
12 <div>Payroll, ESS, MSS unavailable</div> <div>WOLFS unavailable</div> <div>MAINTENANCE</div> <div>WOLFS UNAVAILABLE</div>	13	14	15	16	17 <div>5p Final Transactions Due to A&amp;I/HRD, EGI, SAO</div> <div>UMB PAYMENTS DUE 12PM</div>	18
19	20	21 <div>5pm A&amp;I/HRD approvals done</div>	22 <div>Agency day to finish transactions</div> <div>PAYROLL INTERFACES DUE 1PM</div>	23 <div>Payroll available until 5pm</div> <div>Contact SAO if TADJs process for employees with garnishments</div> <div>PAYROLL RUN</div>	24 <div>Limited Payroll availability</div> <div>Limited ESS/MSS availability</div> <div>LIMITED PAYROLL</div>	25 <div>Limited Payroll availability</div> <div>Limited ESS/MSS availability</div> <div>LIMITED PAYROLL</div>
26 <div>Limited Payroll availability</div> <div>Limited ESS/MSS availability</div> <div>LIMITED PAYROLL</div>	27 <div>Limited Payroll availability</div> <div>Limited ESS/MSS availability</div> <div>LIMITED PAYROLL</div>	28	29	30		

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.

HRM Payroll will be available from 6:30am to 8:00pm each day, including Holidays, unless otherwise noted.

Employee Self Service (ESS) and Manager Self Service (MSS) will be available 24 hours a day unless otherwise noted.

WOLFS will be available from 6:30am to 6:30pm and will run every business day (M-F) unless otherwise noted. On weekends and Holidays WOLFS is available from 6:30am to 10:00pm unless otherwise noted.

WOLFS warrants will be available for pickup at 11:00am the business day after the WOLFS Run.

WOLFS interfaces will be processed between 6:00am and 3:00pm unless otherwise noted.

# October

## State Auditor's Office Processing Calendar

Last Modified December 01, 2020

Maintenance ■  
Limited Payroll ■  
UMB ■  
Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8 Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm	9 Payroll, ESS, MSS unavailable WOLFS unavailable
					<b>MAINTENANCE NO WOLFS RUN</b>	<b>MAINTENANCE WOLFS UNAVAILABLE</b>
10 Payroll, ESS, MSS unavailable WOLFS unavailable	11 <b>BANK HOLIDAY</b>	12	13	14	15	16
<b>MAINTENANCE WOLFS UNAVAILABLE</b>						
17	18 5p Final Transactions Due to A&I/HRD, EGI, SAO	19	20 5pm A&I/HRD approvals done	21 Agency day to finish transactions	22 Payroll available until 5pm Contact SAO if TADJs process for employees with garnishments	23 Limited Payroll availability Limited ESS/MSS availability
	<b>UMB PAYMENTS DUE 12PM</b>			<b>PAYROLL INTERFACES DUE 1PM</b>	<b>PAYROLL RUN</b>	<b>LIMITED PAYROLL</b>
24 Limited Payroll availability Limited ESS/MSS availability	25 Limited Payroll availability Limited ESS/MSS availability	26 Limited Payroll availability Limited ESS/MSS availability	27	28	29	30
<b>LIMITED PAYROLL</b>	<b>LIMITED PAYROLL</b>	<b>LIMITED PAYROLL</b>				<b>WOLFS UNAVAILABLE</b>
31						
<b>WOLFS UNAVAILABLE</b>						

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.

HRM Payroll will be available from 6:30am to 8:00pm each day, including Holidays, unless otherwise noted.

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WOLFS will be available from 6:30am to 6:30pm and will run every business day (M-F) unless otherwise noted. On weekends and Holidays WOLFS is available from 6:30am to 10:00pm unless otherwise noted.

WOLFS warrants will be available for pickup at 11:00am the business day after the WOLFS Run.

WOLFS interfaces will be processed between 6:00am and 3:00pm unless otherwise noted.

# November

## State Auditor's Office Processing Calendar

Last Modified December 01, 2020

Maintenance ■  
Limited Payroll ■  
UMB ■  
Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11 STATE HOLIDAY 6:30am-10pm Payroll Available ESS/MSS available on holidays 6:30am-10pm WOLFS available NO WOLFS RUN	12 Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm MAINTENANCE NO WOLFS RUN	13 Payroll, ESS, MSS unavailable WOLFS unavailable MAINTENANCE WOLFS UNAVAILABLE
14 Payroll, ESS, MSS unavailable WOLFS unavailable MAINTENANCE WOLFS UNAVAILABLE	15	16	17 5pm A&I/HRD approvals done 5p Final Transactions Due to A&I/HRD, EGI, SAO UMB PAYMENTS DUE 12PM	18 Agency day to finish transactions PAYROLL INTERFACES DUE 1PM	19 Payroll available until 5pm Contact SAO if TADJs process for employees with garnishments PAYROLL RUN	20
21	22 Limited Payroll availability Limited ESS/MSS availability LIMITED PAYROLL	23 Limited Payroll availability Limited ESS/MSS availability LIMITED PAYROLL	24	25 STATE HOLIDAY 6:30am-10pm Payroll Available ESS/MSS available on holidays 6:30am-10pm WOLFS available NO WOLFS RUN	26	27
28	29	30				

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.

HRM Payroll will be available from 6:30am to 8:00pm each day, including Holidays, unless otherwise noted.

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WOLFS interfaces will be processed between 6:00am and 3:00pm unless otherwise noted.

# December

## State Auditor's Office Processing Calendar

Last Modified December 01, 2020

Maintenance ■  
Limited Payroll ■  
UMB ■  
Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10 Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm	11 Payroll, ESS, MSS unavailable WOLFS unavailable
					<b>MAINTENANCE NO WOLFS RUN</b>	<b>MAINTENANCE WOLFS UNAVAILABLE</b>
12 Payroll, ESS, MSS unavailable WOLFS unavailable	13	14	15	16	17 5p Final Transactions Due to A&I/HRD, EGI, SAO	18
<b>MAINTENANCE WOLFS UNAVAILABLE</b>					<b>UMB PAYMENTS DUE 12PM</b>	
19	20 5pm A&I/HRD approvals done	21 Agency day to finish transactions	22 Payroll available until 5pm Contact SAO if TADJs process for employees with garnishments	23 Limited Payroll availability Limited ESS/MSS availability	24 <b>STATE HOLIDAY</b> 6:30am-10pm Payroll Available ESS/MSS available on holidays 6:30am-10pm WOLFS available	25 Limited Payroll availability Limited ESS/MSS availability
		<b>PAYROLL INTERFACES DUE 1PM</b>	<b>PAYROLL RUN</b>	<b>LIMITED PAYROLL</b>	<b>NO WOLFS RUN</b>	<b>LIMITED PAYROLL</b>
26 Limited Payroll availability Limited ESS/MSS availability	27 Limited Payroll availability Limited ESS/MSS availability	28	29	30	31 <b>STATE HOLIDAY</b> 6:30am-10pm Payroll Available ESS/MSS available on holidays 6:30am-10pm WOLFS available	
<b>LIMITED PAYROLL</b>	<b>LIMITED PAYROLL</b>				<b>NO WOLFS RUN</b>	

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.

HRM Payroll will be available from 6:30am to 8:00pm each day, including Holidays, unless otherwise noted.

Employee Self Service (ESS) and Manager Self Service (MSS) will be available 24 hours a day unless otherwise noted.

WOLFS will be available from 6:30am to 6:30pm and will run every business day (M-F) unless otherwise noted. On weekends and Holidays WOLFS is available from 6:30am to 10:00pm unless otherwise noted.

WOLFS warrants will be available for pickup at 11:00am the business day after the WOLFS Run.

WOLFS interfaces will be processed between 6:00am and 3:00pm unless otherwise noted.