STATE OF WYOMING LOCATION REQUEST FORM

FOR A&I INVENTORY USE ONLY:

Location number: _____

Add to Location Table _____

Already in Location Table _____

PROPERTY OWNED OR LEASED? Owned

Department(s)/Agency(s) _____

Address: _____

_____

Name: _____
Address here

Short Name: _____

Description: _____

Location Category: Owned
Leased or Owned

Location Type: _____
City here

Requested by (Name of person requesting) _____

Date Requested _____

Please e-mail completed form to the following:

A&I-State Inventory/Ivy Beckman: ivy.beckman@wyo.gov
A&I-Risk Management: ai-riskmanagement@wyo.gov
A&I/Stephanie Miller: stephanie.miller@wyo.gov

For SAO use only:

Location Table updated by _____

Date Entered in WOLFS _____