

January

State Auditor's Office Processing Calendar

Last Modified December 14, 2023

Maintenance ■
Limited Payroll ■
UMB ■
Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 STATE HOLIDAY 6:30am-10pm Payroll Available ESS/MSS available on holidays 6:30am-10pm WOLFS available NO WOLFS RUN	2	3	4	5	6
7	8	9	10	11	12 Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm MAINTENANCE NO WOLFS RUN	13 Payroll, ESS, MSS unavailable WOLFS unavailable MAINTENANCE WOLFS UNAVAILABLE
14 Payroll, ESS, MSS unavailable WOLFS unavailable MAINTENANCE	15 STATE HOLIDAY 6:30am-10pm Payroll Available ESS/MSS available on holidays 6:30am-10pm WOLFS available NO WOLFS RUN	16 5p Final Transactions Due to A&I/HRD, EGI, SAO UMB PAYMENTS DUE 12PM	17	18	19	20
21	22	23 Agency day to finish transactions PAYROLL INTERFACES DUE 1PM	24 Payroll available until 12pm Contact SAO if TADJs process for employees with garnishments W2 PDF 12PM & PAYROLL RUN	25 Limited Payroll availability Limited ESS/MSS availability LIMITED PAYROLL	26 Limited Payroll availability Limited ESS/MSS availability LIMITED PAYROLL	27
28	29	30	31 6:30am-5pm WOLFS available WOLFS RUN & MONTHLY 5PM			
						Working Days: 23

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.

HRM Payroll will be available from 6:30am to 8:00pm each day, including Holidays, unless otherwise noted.

Employee Self Service (ESS) and Manager Self Service (MSS) will be available 24 hours a day unless otherwise noted.

WOLFS will be available from 6:30am to 6:30pm and will run every business day (M-F) unless otherwise noted. On weekends and Holidays WOLFS is available from 6:30am to 8:00pm unless otherwise noted.

WOLFS warrants will be available for pickup at 11:00am the business day after the WOLFS Run.

WOLFS interfaces will be processed between 6:00am and 5:00pm unless otherwise noted.

February

State Auditor's Office Processing Calendar

Last Modified December 14, 2023

Maintenance ■
Limited Payroll ■
UMB ■
Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9 Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm	10 Payroll, ESS, MSS unavailable WOLFS unavailable
					MAINTENANCE NO WOLFS RUN	MAINTENANCE WOLFS UNAVAILABLE
11 Payroll, ESS, MSS unavailable WOLFS unavailable	12	13	14	15 5p Final Transactions Due to A&I/HRD, EGI, SAO	16	17
MAINTENANCE				UMB PAYMENTS DUE 12PM		
18	19 STATE HOLIDAY 6:30am-10pm Payroll Available ESS/MSS available on holidays 6:30am-10pm WOLFS available	20	21 Agency day to finish transactions	22 Payroll available until 5pm Contact SAO if TADJs process for employees with garnishments	23 Limited Payroll availability Limited ESS/MSS availability	24 Limited Payroll availability Limited ESS/MSS availability
	NO WOLFS RUN		PAYROLL INTERFACES DUE 1PM	PAYROLL RUN	LIMITED PAYROLL	LIMITED PAYROLL
25 Limited Payroll availability Limited ESS/MSS availability	26 Limited Payroll availability Limited ESS/MSS availability	27	28	29 6:30am-5pm WOLFS available		
LIMITED PAYROLL	LIMITED PAYROLL			WOLFS RUN & MONTHLY 5PM		
						Working Days: 21

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.

HRM Payroll will be available from 6:30am to 8:00pm each day, including Holidays, unless otherwise noted.

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WOLFS will be available from 6:30am to 6:30pm and will run every business day (M-F) unless otherwise noted. On weekends and Holidays WOLFS is available from 6:30am to 8:00pm unless otherwise noted.

WOLFS warrants will be available for pickup at 11:00am the business day after the WOLFS Run.

WOLFS interfaces will be processed between 6:00am and 5:00pm unless otherwise noted.

March

State Auditor's Office Processing Calendar

Last Modified December 14, 2023

Maintenance ■
Limited Payroll ■
UMB ■
Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8 Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm	9 Payroll, ESS, MSS unavailable WOLFS unavailable
					MAINTENANCE NO WOLFS RUN	MAINTENANCE WOLFS UNAVAILABLE
10 Payroll, ESS, MSS unavailable WOLFS unavailable	11	12	13	14	15 5p Final Transactions Due to A&I/HRD, EGI, SAO	16
MAINTENANCE					UMB PAYMENTS DUE 12PM	
17	18	19	20	21 Agency day to finish transactions	22 Payroll available until 5pm Contact SAO if TADJs process for employees with garnishments	23 Limited Payroll availability Limited ESS/MSS availability
				PAYROLL INTERFACES DUE 1PM	PAYROLL RUN	LIMITED PAYROLL
24 Limited Payroll availability Limited ESS/MSS availability	25 Limited Payroll availability Limited ESS/MSS availability	26 Limited Payroll availability Limited ESS/MSS availability	27	28	29 6:30am-5pm WOLFS available	30
LIMITED PAYROLL	LIMITED PAYROLL	LIMITED PAYROLL			WOLFS RUN & MONTHLY 5PM	WOLFS UNAVAILABLE
31 WOLFS UNAVAILABLE						Working Days: 21

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.

HRM Payroll will be available from 6:30am to 8:00pm each day, including Holidays, unless otherwise noted.

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WOLFS will be available from 6:30am to 6:30pm and will run every business day (M-F) unless otherwise noted. On weekends and Holidays WOLFS is available from 6:30am to 8:00pm unless otherwise noted.

WOLFS warrants will be available for pickup at 11:00am the business day after the WOLFS Run.

WOLFS interfaces will be processed between 6:00am and 5:00pm unless otherwise noted.

April

State Auditor's Office Processing Calendar

Last Modified December 14, 2023

Maintenance ■
Limited Payroll ■
UMB ■
Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12 Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm	13 Payroll, ESS, MSS unavailable WOLFS unavailable
					MAINTENANCE NO WOLFS RUN	MAINTENANCE WOLFS UNAVAILABLE
14 Payroll, ESS, MSS unavailable WOLFS unavailable	15 5p Final Transactions Due to A&I/HRD, EGI, SAO	16	17	18	19	20
MAINTENANCE	UMB PAYMENTS DUE 12PM					
21	22 Agency day to finish transactions	23 Payroll available until 5pm Contact SAO if TADJs process for employees with garnishments	24 Limited Payroll availability Limited ESS/MSS availability	25 Limited Payroll availability Limited ESS/MSS availability	26	27
	PAYROLL INTERFACES DUE 1PM	PAYROLL RUN	LIMITED PAYROLL	LIMITED PAYROLL		
28	29	30 6:30am-5pm WOLFS available				
		WOLFS RUN & MONTHLY 5PM				
						Working Days: 22

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.

HRM Payroll will be available from 6:30am to 8:00pm each day, including Holidays, unless otherwise noted.

Employee Self Service (ESS) and Manager Self Service (MSS) will be available 24 hours a day unless otherwise noted.

WOLFS will be available from 6:30am to 6:30pm and will run every business day (M-F) unless otherwise noted. On weekends and Holidays WOLFS is available from 6:30am to 8:00pm unless otherwise noted.

WOLFS warrants will be available for pickup at 11:00am the business day after the WOLFS Run.

WOLFS interfaces will be processed between 6:00am and 5:00pm unless otherwise noted.

May

State Auditor's Office Processing Calendar

Last Modified December 14, 2023

Maintenance ■
Limited Payroll ■
UMB ■
Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10 Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm	11 Payroll, ESS, MSS unavailable WOLFS unavailable
					MAINTENANCE NO WOLFS RUN	MAINTENANCE WOLFS UNAVAILABLE
12 Payroll, ESS, MSS unavailable WOLFS unavailable	13	14	15 5p Final Transactions Due to A&I/HRD, EGI, SAO	16	17	18
MAINTENANCE			UMB PAYMENTS DUE 12PM			
19	20	21 Agency day to finish transactions	22	23 Payroll available until 5pm Contact SAO if TADJs process for employees with garnishments	24 Limited Payroll availability Limited ESS/MSS availability	25 Limited Payroll availability Limited ESS/MSS availability
		PAYROLL INTERFACES DUE 1PM		PAYROLL RUN	LIMITED PAYROLL	LIMITED PAYROLL
26 Limited Payroll availability Limited ESS/MSS availability	27 STATE HOLIDAY 6:30am-10pm WOLFS available	28 Limited Payroll availability Limited ESS/MSS availability	29	30	31 6:30am-5pm WOLFS available	
LIMITED PAYROLL	NO WOLFS RUN	LIMITED PAYROLL			WOLFS RUN & MONTHLY 5PM	
						Working Days: 23

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.
HRM Payroll will be available from 6:30am to 8:00pm each day, including Holidays, unless otherwise noted.
Employee Self Service (ESS) and Manager Self Service (MSS) will be available 24 hours a day unless otherwise noted.

WOLFS will be available from 6:30am to 6:30pm and will run every business day (M-F) unless otherwise noted. On weekends and Holidays WOLFS is available from 6:30am to 8:00pm unless otherwise noted.
WOLFS warrants will be available for pickup at 11:00am the business day after the WOLFS Run.
WOLFS interfaces will be processed between 6:00am and 5:00pm unless otherwise noted.

June

State Auditor's Office Processing Calendar

Last Modified December 14, 2023

Maintenance ■
Limited Payroll ■
UMB ■
Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 WOLFS UNAVAILABLE
2 WOLFS UNAVAILABLE	3	4	5	6	7 Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm MAINTENANCE NO WOLFS RUN	8 Payroll, ESS, MSS unavailable WOLFS unavailable MAINTENANCE WOLFS UNAVAILABLE
9 Payroll, ESS, MSS unavailable WOLFS unavailable MAINTENANCE WOLFS UNAVAILABLE	10	11	12	13	14 5p Final Transactions Due to A&I/HRD, EGI, SAO UMB PAYMENTS DUE 12PM	15
16	17	18	19	20 Agency day to finish transactions PAYROLL INTERFACES DUE 1PM	21 Payroll available until 5pm Contact SAO if TADJs process for employees with garnishments PAYROLL RUN	22 Limited Payroll availability Limited ESS/MSS availability LIMITED PAYROLL
23 Limited Payroll availability Limited ESS/MSS availability LIMITED PAYROLL	24 Limited Payroll availability Limited ESS/MSS availability LIMITED PAYROLL	25 Limited Payroll availability Limited ESS/MSS availability LIMITED PAYROLL	26	27	28 6:30am-3pm WOLFS available WOLFS DOWN @ 3PM	29 WOLFS UNAVAILABLE
30 WOLFS UNAVAILABLE						Working Days: 20

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.

HRM Payroll will be available from 6:30am to 8:00pm each day, including Holidays, unless otherwise noted.

Employee Self Service (ESS) and Manager Self Service (MSS) will be available 24 hours a day unless otherwise noted.

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WOLFS warrants will be available for pickup at 11:00am the business day after the WOLFS Run.

WOLFS interfaces will be processed between 6:00am and 5:00pm unless otherwise noted.

July

State Auditor's Office Processing Calendar

Last Modified December 14, 2023

Maintenance ■
Limited Payroll ■
UMB ■
Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4 STATE HOLIDAY 6:30am-10pm Payroll Available ESS/MSS available on holidays 6:30am-10pm WOLFS available NO WOLFS RUN	5	6
7	8	9	10	11	12 Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm MAINTENANCE NO WOLFS RUN	13 Payroll, ESS, MSS unavailable WOLFS unavailable MAINTENANCE WOLFS UNAVAILABLE
14 Payroll, ESS, MSS unavailable WOLFS unavailable MAINTENANCE WOLFS UNAVAILABLE	15 5p Final Transactions Due to A&I/HRD, EGI, SAO UMB PAYMENTS DUE 12PM	16	17	18	19	20 ANNUAL FISCAL YEAR CLOSE WOLFS LOCKED
21 ANNUAL FISCAL YEAR CLOSE WOLFS LOCKED	22 Agency day to finish transactions PAYROLL INTERFACES DUE 1PM	23	24 Payroll available until 5pm Contact SAO if TADJs process for employees with garnishments PAYROLL RUN	25 Limited Payroll availability Limited ESS/MSS availability LIMITED PAYROLL	26 Limited Payroll availability Limited ESS/MSS availability LIMITED PAYROLL	27 Limited Payroll availability Limited ESS/MSS availability LIMITED PAYROLL
28 Limited Payroll availability Limited ESS/MSS availability LIMITED PAYROLL	29	30	31 6:30am-5pm WOLFS available WOLFS RUN & MONTHLY 5PM			
						Working Days: 23

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.

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WOLFS warrants will be available for pickup at 11:00am the business day after the WOLFS Run.

WOLFS interfaces will be processed between 6:00am and 5:00pm unless otherwise noted.

August

State Auditor's Office Processing Calendar

Last Modified December 14, 2023

Maintenance ■
Limited Payroll ■
UMB ■
Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9 Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm	10 Payroll, ESS, MSS unavailable WOLFS unavailable
					MAINTENANCE NO WOLFS RUN	MAINTENANCE WOLFS UNAVAILABLE
11 Payroll, ESS, MSS unavailable WOLFS unavailable	12	13	14	15 5p Final Transactions Due to AGI/HRD, EGI, SAO	16	17
MAINTENANCE WOLFS UNAVAILABLE				UMB PAYMENTS DUE 12PM		
18	19	20	21 Agency day to finish transactions	22	23 Payroll available until 5pm Contact SAO if TADJs process for employees with garnishments	24 Limited Payroll availability Limited ESS/MSS availability
			PAYROLL INTERFACES DUE 1PM		PAYROLL RUN	LIMITED PAYROLL
25 Limited Payroll availability Limited ESS/MSS availability	26 Limited Payroll availability Limited ESS/MSS availability	27 Limited Payroll availability Limited ESS/MSS availability	28	29	30 6:30am-5pm WOLFS available	31
LIMITED PAYROLL	LIMITED PAYROLL	LIMITED PAYROLL			WOLFS RUN & MONTHLY 5PM	WOLFS UNAVAILABLE
						Working Days: 22

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.

HRM Payroll will be available from 6:30am to 8:00pm each day, including Holidays, unless otherwise noted.

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WOLFS warrants will be available for pickup at 11:00am the business day after the WOLFS Run.

WOLFS interfaces will be processed between 6:00am and 5:00pm unless otherwise noted.

September

State Auditor's Office Processing Calendar

Last Modified December 14, 2023

Maintenance ■
 Limited Payroll ■
 UMB ■
 Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 STATE HOLIDAY 6:30am-10pm Payroll Available ESS/MSS available on holidays 6:30am-10pm WOLFS available	3	4	5	6	7
WOLFS UNAVAILABLE	NO WOLFS RUN					
8	9	10	11	12	13 Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm	14 Payroll, ESS, MSS unavailable WOLFS unavailable
					MAINTENANCE NO WOLFS RUN	MAINTENANCE WOLFS UNAVAILABLE
15 Payroll, ESS, MSS unavailable WOLFS unavailable	16 5p Final Transactions Due to A&I/HRD, EGI, SAO	17	18	19	20 Agency day to finish transactions	21
MAINTENANCE WOLFS UNAVAILABLE	UMB PAYMENTS DUE 12PM				PAYROLL INTERFACES DUE 1PM	
22	23 Payroll available until 5pm Contact SAO if TADJs process for employees with garnishments	24 Limited Payroll availability Limited ESS/MSS availability	25 Limited Payroll availability Limited ESS/MSS availability	26	27	28
	PAYROLL RUN	LIMITED PAYROLL	LIMITED PAYROLL			
29	30 6:30am-5pm WOLFS available					
	WOLFS RUN & MONTHLY 5PM					
						Working Days: 21

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.

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WOLFS warrants will be available for pickup at 11:00am the business day after the WOLFS Run.

WOLFS interfaces will be processed between 6:00am and 5:00pm unless otherwise noted.

October

State Auditor's Office Processing Calendar

Last Modified December 14, 2023

Maintenance ■
Limited Payroll ■
UMB ■
Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11 Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm	12 Payroll, ESS, MSS unavailable WOLFS unavailable
					MAINTENANCE NO WOLFS RUN	MAINTENANCE WOLFS UNAVAILABLE
13 Payroll, ESS, MSS unavailable WOLFS unavailable	14 BANK HOLIDAY	15 5p Final Transactions Due to A&I/HRD, EGI, SAO	16	17	18	19
MAINTENANCE WOLFS UNAVAILABLE		UMB PAYMENTS DUE 12PM				
20	21	22 Agency day to finish transactions	23	24 Payroll available until 5pm Contact SAO if TADJs process for employees with garnishments	25 Limited Payroll availability Limited ESS/MSS availability	26 Limited Payroll availability Limited ESS/MSS availability
		PAYROLL INTERFACES DUE 1PM		PAYROLL RUN	LIMITED PAYROLL	LIMITED PAYROLL
27 Limited Payroll availability Limited ESS/MSS availability	28 Limited Payroll availability Limited ESS/MSS availability	29	30	31 6:30am-5pm WOLFS available		
LIMITED PAYROLL	LIMITED PAYROLL			WOLFS RUN & MONTHLY 5PM		
						Working Days: 23

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.

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WOLFS warrants will be available for pickup at 11:00am the business day after the WOLFS Run.

WOLFS interfaces will be processed between 6:00am and 5:00pm unless otherwise noted.

November

State Auditor's Office Processing Calendar

Last Modified December 14, 2023

Maintenance ■
Limited Payroll ■
UMB ■
Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8 Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm	9 Payroll, ESS, MSS unavailable WOLFS unavailable
					MAINTENANCE NO WOLFS RUN	MAINTENANCE WOLFS UNAVAILABLE
10 Payroll, ESS, MSS unavailable WOLFS unavailable	11 STATE HOLIDAY	12	13	14	15 5p Final Transactions Due to A&I/HRD, EGI, SAO	16
MAINTENANCE WOLFS UNAVAILABLE	NO WOLFS RUN				UMB PAYMENTS DUE 12PM	
17	18	19	20 Agency day to finish transactions	21 Payroll available until 5pm Contact SAO if TADJs process for employees with garnishments	22 Limited Payroll availability Limited ESS/MSS availability	23 Limited Payroll availability Limited ESS/MSS availability
			PAYROLL INTERFACES DUE 1PM	PAYROLL RUN	LIMITED PAYROLL	LIMITED PAYROLL
24 Limited Payroll availability Limited ESS/MSS availability	25 Limited Payroll availability Limited ESS/MSS availability	26	27	28 STATE HOLIDAY 6:30am-10pm Payroll Available ESS/MSS available on holidays 6:30am-10pm WOLFS available	29 6:30am-5pm WOLFS available	30
LIMITED PAYROLL	LIMITED PAYROLL			NO WOLFS RUN	WOLFS RUN & MONTHLY 5PM	WOLFS UNAVAILABLE
						Working Days: 21

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.

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WOLFS interfaces will be processed between 6:00am and 5:00pm unless otherwise noted.

December

State Auditor's Office Processing Calendar

Last Modified December 14, 2023

Maintenance ■
Limited Payroll ■
UMB ■
Payroll Deadlines ■

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 WOLFS UNAVAILABLE	2	3	4	5	6	7
8	9	10	11	12	13 Payroll available until 5pm ESS/MSS available until 5pm WOLFS available until 5pm MAINTENANCE NO WOLFS RUN	14 Payroll, ESS, MSS unavailable WOLFS unavailable MAINTENANCE WOLFS UNAVAILABLE
15 Payroll, ESS, MSS unavailable WOLFS unavailable MAINTENANCE WOLFS UNAVAILABLE	16 5p Final Transactions Due to A&I/HRD, EGI, SAO UMB PAYMENTS DUE 12PM	17	18	19	20 Agency day to finish transactions PAYROLL INTERFACES DUE 1PM	21
22	23 Payroll available until 5pm Contact SAO if TADJs process for employees with garnishments PAYROLL RUN	24 Limited Payroll availability Limited ESS/MSS availability LIMITED PAYROLL	25 STATE HOLIDAY NO WOLFS RUN LIMITED PAYROLL	26 Limited Payroll availability Limited ESS/MSS availability LIMITED PAYROLL	27	28
29	30	31 6:30am-12pm WOLFS available WOLFS RUN & MONTHLY 12 PM				
						Working Days: 22

WOLFS and Payroll Help Desks will be staffed from 8:00am to 5:00pm on business days, excluding Holidays.

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