STATE OF WYOMING

AGENCY SECURITY FORM

ection 1: User Profile Name		Employee Id # (if applicable)				
Phone Number						
THORE NUMBER		I request that this individual be assigned the access indicated below				
Email Address		Designated Security Liaison Signature Date				
Home Agency Number						
.cc. Gener Hamber		Printed Name				
f requesting access to departments of	ther than home department ple	ease list them here:				
ection 2: Copy User – If you	would like to copy an existi	ing user's Financial acces	ss please com	plete belo	w, if not proceed	to Section 3.
f you would like to copy another user's select which system or both and fill out	•					
Jser to Copy		1				
ection 3: Security Roles- On	· · · · · · · · · · · · · · · · · · ·		v.			
ection 3: Security Roles- On	ly complete this section if y	e indicate that access Below	V. Read Only Access	Update Access	Exclusions/Exceptio	ns
ection 3: Security Roles- On frequesting specific access to docume	ly complete this section if your notation of your network of the please Document Access	e indicate that access Below WOLFS Security	Read Only Access		Exclusions/Exceptio	ns
ection 3: Security Roles- On requesting specific access to docume	ly complete this section if your notation of your network of the please Document Access	e indicate that access Below	Read Only Access		Exclusions/Exceptio	ns
requesting specific access to docume soles	ly complete this section if your network of the please Document Access GAX/PRC/PRCC/IET/	e indicate that access Below WOLFS Security	Read Only Access		Exclusions/Exceptio	ns
ection 3: Security Roles- On requesting specific access to docume Roles Accounts Payable Accounts Receivable	Document Access GAX/PRC/PRCC/IET/Cancel/MD Cancel	WOLFS Security GEM/PREXP/WO/CR/DC/A	Read Only Access		Exclusions/Exceptio	ns
ection 3: Security Roles- On requesting specific access to docume Roles Accounts Payable Accounts Receivable Procurement	ly complete this section if your int/activity folders. Then please Document Access GAX/PRC/PRCC/IET/Cancel/MD Cancel CR/RM/RE/CRL/IET RQS/MPG/MSC/GAE FA/FD/FM/FX	WOLFS Security GEM/PREXP/WO/CR/DC/A	Read Only Access		Exclusions/Exceptio	ns
requesting specific access to docume Roles Accounts Payable Accounts Receivable Procurement Extended Assets	Jy complete this section if your int/activity folders. Then please Document Access GAX/PRC/PRCC/IET/Cancel/MD Cancel CR/RM/RE/CRL/IET RQS/MPG/MSC/GAE FA/FD/FM/FX CAS/CAM/BGPHE/BC	WOLFS Security GEM/PREXP/WO/CR/DC/A	Read Only Access		Exclusions/Exceptio	ns
ection 3: Security Roles- On requesting specific access to docume Roles Accounts Payable Accounts Receivable Procurement Eixed Assets Cost Accounting	ly complete this section if your int/activity folders. Then please Document Access GAX/PRC/PRCC/IET/Cancel/MD Cancel CR/RM/RE/CRL/IET RQS/MPG/MSC/GAE FA/FD/FM/FX	WOLFS Security GEM/PREXP/WO/CR/DC/A	Read Only Access		Exclusions/Exceptio	ns
requesting specific access to docume Roles Accounts Payable Accounts Receivable Procurement Eixed Assets Cost Accounting	Jy complete this section if your int/activity folders. Then please Document Access GAX/PRC/PRCC/IET/Cancel/MD Cancel CR/RM/RE/CRL/IET RQS/MPG/MSC/GAE FA/FD/FM/FX CAS/CAM/BGPHE/BGPOGG	WOLFS Security GEM/PREXP/WO/CR/DC/A	Read Only Access		Exclusions/Exceptio	ns
ection 3: Security Roles- On Frequesting specific access to docume Roles Accounts Payable Accounts Receivable Procurement Fixed Assets Cost Accounting Cost Allocation Vendor Management	Jy complete this section if your int/activity folders. Then please Document Access GAX/PRC/PRCC/IET/Cancel/MD Cancel CR/RM/RE/CRL/IET RQS/MPG/MSC/GAE FA/FD/FM/FX CAS/CAM/BGPHE/BC POGG CA/CH/Batch Jobs	WOLFS Security GEM/PREXP/WO/CR/DC/A	Read Only Access		Exclusions/Exceptio	ns
ection 3: Security Roles- On f requesting specific access to docume Roles Accounts Payable Accounts Receivable Procurement Fixed Assets Cost Accounting Cost Allocation Vendor Management Debt Management	Document Access GAX/PRC/PRCC/IET/Cancel/MD Cancel CR/RM/RE/CRL/IET RQS/MPG/MSC/GAE FA/FD/FM/FX CAS/CAM/BGPHE/BC POGG CA/CH/Batch Jobs VCC/VCM	WOLFS Security GEM/PREXP/WO/CR/DC/A	Read Only Access		Exclusions/Exceptio	ns
ection 3: Security Roles- On requesting specific access to docume Roles Accounts Payable Accounts Receivable Procurement Fixed Assets Cost Accounting Cost Allocation Jendor Management Debt Management Budget Management	Document Access GAX/PRC/PRCC/IET/Cancel/MD Cancel CR/RM/RE/CRL/IET RQS/MPG/MSC/GAE FA/FD/FM/FX CAS/CAM/BGPHE/BC POGG CA/CH/Batch Jobs VCC/VCM LEASES/LEASEM	WOLFS Security GEM/PREXP/WO/CR/DC/AI E/POGG GPHR/BGPDE/BGPDR/CH/	Read Only Access		Exclusions/Exceptio	ns
ection 3: Security Roles- On requesting specific access to docume Roles Accounts Payable Accounts Receivable Procurement Fixed Assets Cost Accounting Cost Allocation Vendor Management Debt Management Budget Management	ly complete this section if your int/activity folders. Then please Document Access GAX/PRC/PRCC/IET/Cancel/MD Cancel CR/RM/RE/CRL/IET RQS/MPG/MSC/GAE FA/FD/FM/FX CAS/CAM/BGPHE/BCPOGG CA/CH/Batch Jobs VCC/VCM LEASES/LEASEM BGA120/BGR121	WOLFS Security GEM/PREXP/WO/CR/DC/AI E/POGG GPHR/BGPDE/BGPDR/CH/	Read Only Access		Exclusions/Exceptio	ns
ection 3: Security Roles- On f requesting specific access to docume Roles Accounts Payable Accounts Receivable Procurement Fixed Assets Cost Accounting Cost Allocation Vendor Management Debt Management Budget Management WOLFS infoAdvantage Reports	ly complete this section if your int/activity folders. Then please Document Access GAX/PRC/PRCC/IET/Cancel/MD Cancel CR/RM/RE/CRL/IET RQS/MPG/MSC/GAE FA/FD/FM/FX CAS/CAM/BGPHE/BCPOGG CA/CH/Batch Jobs VCC/VCM LEASES/LEASEM BGA120/BGR121	WOLFS Security GEM/PREXP/WO/CR/DC/AI E/POGG GPHR/BGPDE/BGPDR/CH/ ge Reports Payroll Security	Read Only Access		Exclusions/Exceptio	ns
ection 3: Security Roles- On f requesting specific access to docume Roles Accounts Payable Accounts Receivable Procurement Fixed Assets Cost Accounting Cost Allocation Vendor Management Debt Management Budget Management WOLFS infoAdvantage Reports WOLFS Interface processing	Iy complete this section if your int/activity folders. Then please Document Access GAX/PRC/PRCC/IET/Cancel/MD Cancel CR/RM/RE/CRL/IET RQS/MPG/MSC/GAE FA/FD/FM/FX CAS/CAM/BGPHE/BCPOGG CA/CH/Batch Jobs VCC/VCM LEASES/LEASEM BGA120/BGR121 WOLFS infoAdvantage	WOLFS Security GEM/PREXP/WO/CR/DC/AI E/POGG GPHR/BGPDE/BGPDR/CH/ ge Reports Payroll Security	Read Only Access		Exclusions/Exceptio	ns

Uniform Accounting System User Responsibilities

responsibilities. Acceptance of these responsibilitie	ess privileges to State employee information come with user s is required for initial and continuing access. Please also be aware of be found at http://ets.wyo.gov/resources/policies-and-standards
	Advantage), I agree to be responsible and accountable for my violate security policies, procedures, rules, standards, and applicable
	s (e.g., the combination of User IDs and passwords) that allow access itly the property of the State of Wyoming and only to be used for
	promised, lost, or stolen, I shall immediately report this to the Office.
owned by or entrusted to the State, for example information numbers, bank account numbers, etc. I agree to res	etion security, confidentiality, and privacy when handling information formation about vendors, payroll deductions, salaries, social security pect others' privacy when handling their personal information and cted information, especially when transmitted or received via purces.
I will not disclose restricted State information entruinformation.	sted to my safekeeping to anyone not authorized to receive such
Printed Name	User ID
Signature	Date